



# Richland School District Two

## Safety Incentive Awards Program

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This incentive program is designed to emphasize the school district's commitment to the health and well-being of its employees by mutually concentrating on a safe working and learning environment.

Three Tiered Awards Program:

1. School Faculty and Staff (Centers combined with host school's; Anna Boyd, Blythewood Academy and WR Rogers Center combined) (excluding cafeteria workers, who have a separate program) program runs August - May; District Office, Support Services, SSC Maintenance and Transportation are year round programs:
  - Monthly drawing, if location meets the following criteria for prior month:
    - i. No Lost Time Accidents as defined by Workers' Compensation.
    - ii. No Slip, Trip and Fall Accidents that result in medical treatment.
    - iii. All Injury Reports (12-A First Report of Injury) must be filed online at [www.pmacompanies.com](http://www.pmacompanies.com) by the next business day.
    - iv. All Accident Investigation reports completed in their entirety and submitted to Cathy Vassar, Workers Compensation Coordinator, within 4 business days of injury date via fax, email or courier.
    - v. **Maintenance and Transportation: in addition to i-iv, No "at fault" Strains that lead to lost time. This will be determined in the accident investigation.**
  - Drawing amount will begin at \$25.00 for all locations.
  - Amount will escalate in monthly increments of \$25.00 to a maximum of \$100.00. If the criteria is not met one month, the award reverts to \$25.00 the following eligible month.
  - **Drawing to be held monthly at each location.**
2. Safety Representatives:
  - Safety Representatives from each location that meet the above criteria will be eligible for a monthly cash drawing of \$100.00.
  - Recognition and awards are presented at the Safety Representatives meeting. You must be present to win.
3. School Awards:

The award covers the results of the entire academic year, August - May.

  - Schools must meet the following criteria:
    - i. No Lost Time Accidents as defined by Workers' Compensation.
    - ii. No Slip, Trip and Fall Accidents that result in medical treatment.
  - Award will be a catered lunch by Sodexo during in-service days beginning in September.