

Round Top Elementary

School Counseling Advisory Council Meeting Minutes

Date of Meeting: Friday, May 7, 2010

Members Present: Will Moody, Dr. Sarah Sanchez, Staci Marshall, Joanne Burghardt, Tara Pitts, Cindy Maisonville, Dan Neal, Jessie King, Dr. Cheryl Canty, Susan Neal, Dell Brabham, Jeanie Sullivan, Wilbur Samon

Members Absent: Jeaneen Tucker

Meeting Minutes

- Mr. Moody began the meeting at 8:45 a.m. with a brief welcome message followed by introductions.
- Mr. Moody explained the purpose of the School Counseling Advisory Council would be to help inform and guide the school counseling program at Round Top Elementary as we more closely align our program with ASCA's National Model.
- Mr. Moody presented a PowerPoint to help SCAC members understand the following:
 1. The role of the professional school counselor.
 2. The qualities of a school counseling program (comprehensive, preventive, developmental).
 3. The components that make up a school counseling program (foundation, delivery system, management system, accountability).
 4. The items currently missing from Round Top's school counseling program (beliefs, philosophy, mission statement, management agreements, action plans, results reports, and program audit).
- Mr. Moody then asked SCAC members to refer a list of 10 beliefs he had generated prior to the meeting.
- Members were asked to read over the list of beliefs and make suggestions or revisions.
- Dr. Sanchez questioned the wording of belief #7. With the help of several members, belief #7 was reworded (see old version and revised version below):

Old: We believe the school counselor plays a leadership role in assessing the school for systemic barriers to academic success and advocating for positive reform efforts to ensure equity and access for every student.

New: We believe the school counselor plays a leadership role in assessing the school for barriers to academic success and advocating for positive reform efforts to ensure equal access in this area.

- After belief #7 was revised, Mr. Moody read it aloud and members agreed the wording was much clearer.
- When members had no more suggestions, Mr. Moody asked members for a motion to adopt the set of beliefs.

- Mrs. Joanne Burghardt made a motion to accept the beliefs and Mrs. Staci Marshall seconded the motion. Members voted unanimously to accept the beliefs for Round Top's School Counseling Program.
- Mr. Moody then asked members to refer to a draft version of Round Top's School Counseling Program Philosophical Statement that he had generated prior to the meeting.
- Members were asked to read over the philosophical statement and make suggestions or revisions.
- Belief #7 was revised to reflect the changes made on the previous document.
- Members did not have any other suggestions.
- Mr. Moody asked members to make a motion to accept the philosophical statement as written, following the revision to belief #7.
- Mrs. Cindy Maisonville made a motion to accept the philosophical statement. Mrs. Staci Marshall seconded the motion. Members voted unanimously to accept the philosophical statement for Round Top's School Counseling Program.
- Mr. Moody asked members to refer to two other documents in the folder he gave them at the beginning of the meeting. These documents included a draft version of a mission statement for Round Top's School Counseling Program that he had written prior to the meeting. The second document was a side-by-side comparison of Round Top's mission statement, Richland 2's mission statement, and the draft version of the school counseling program's mission statement.
- Mr. Moody explained that the mission statement of the school counseling program must be written in a way that supports the mission of the school as well as the mission of the school district. Key words were highlighted to indicate how the mission of the school and school district were woven into the mission of the school counseling program.
- Members discussed the mission statement and agreed it was acceptable as written.
- Mr. Moody asked the members to make a motion to accept the mission statement as written.
- Mr. Wilbur Samon made a motion to accept the mission statement as written. Several members seconded the motion simultaneously. Members then voted unanimously to accept the mission statement as written.
- Following these 3 action items (adoption of beliefs, philosophical statement, and mission statement), Mr. Moody referred back to the PowerPoint and provided members with more information about the foundation, delivery system, management system, and accountability system.
- Mr. Moody explained that he would work with the administrative team over the course of the summer (2010) to develop a formal, written management agreement and a draft version of an action plan.
- Mr. Moody stated that the management agreement would be presented to the members for their review, but that the action plan would be presented to the members as an action item, requiring their vote.
- Mr. Moody also briefly discussed how results reports (when available next school year) would be published for stakeholders to review.
- Mr. Moody concluded the meeting by discussing the next several steps in this process -- to publish the mission statement, beliefs, and philosophical statement; to develop a management agreement during the summer of 2010; and to develop a draft version of an action plan for approval by the SCAC in September.
- Mr. Moody stated that the next meeting of the SCAC would be held in early September.
- Mr. Moody thanked members for their time, cooperative, and attendance.
- The meeting concluded at approximately 9:40 a.m.